

Airside Vehicle Permit Application Form

1.	Name of Organization / Principal Agency									
2.	Name of Sub Agency									
3.	Airside Vehicle Permit applied for	New		Renewal		Replacement				
4.	Existing AVP No. (only for replacement)									
5.	Type of Vehicle / Equipment and make									
6.	Year of manufacturing									
7.	Fuel type									
8.	Insurance Number and Validity									
9.	No. of valid ADP holders in my agency									
10.	Validity of Fitness (for Commercial Vehicle)									
11.	Validity of Load Test Certificate (if required)									
12.	Entry for gate no. required	Gate No.:								
13.	Airside AVP required for period	From:				To:				
14.	Zone Required	TR		SR		MA		PT		CT
15.	PESO Licence No. & Validity	<i>(For Fuelling Equipment)</i>								
16.	Registration No. of Vehicle / Equipment No.	<i>(Use format, if more than one Vehicle)</i>								
17.	Speed Governor installed	Yes			No					
18.	Purpose for the use of vehicle <i>(Tick the relevant option)</i>	<ul style="list-style-type: none"> • Transportation of passengers and catering supplies/stores etc; <input type="checkbox"/> • Refuelling of aircraft/vehicles/equipment. <input type="checkbox"/> • Maintenance of runway, taxiway, perimeter wall etc.; <input type="checkbox"/> • Conducting checks of vital installation and air navigation facilities; <input type="checkbox"/> • QRT and contingency response; <input type="checkbox"/> • Security duties including patrolling and supervisory; <input type="checkbox"/> • Airside safety duties like firefighting, apron control, airside inspection etc. <input type="checkbox"/> • VVIP/VIP and protocol duties; <input type="checkbox"/> • Inspection and monitoring by regulatory authorities; <input type="checkbox"/> • Operational, Medical and other emergency vehicle; <input type="checkbox"/> • Vehicle authorized by BCAS. <input type="checkbox"/> 								

This is hereby certified that:

- All the documents enclosed herewith are true copy of the original documents
- The said equipment/vehicle shall be driven by my agency's ADP holder (valid).
- Vehicle/ Equipment with temporary AVP stating escort requirement shall be escorted by a valid ADP holder.

Signature & Stamp of Authorized Person (Agency)
Signature of Recommending Officer (DIAL)
Name & Designation:
Name & Designation:
Contact Number:
Contact Number:

Signature & Date
(Approving Authority, Safety & compliance, DIAL)

Enclosure: -

- i. Copy of BCAS Security Clearance Letter
- ii. Copy of registration certificate of vehicle or invoice of equipment.
- iii. Copy of insurance certificate of vehicle/equipment.
- iv. Copy of valid pollution under control (PUC) certificate of vehicle/equipment.
- v. Copy of PESO Certificate, if required
- vi. Copy of Load Test Certificate, if required
- vii. Copy of speed governor installation certificate of vehicle with speed set at **30 Km/h.**
- viii. Copy of fitness certificate of vehicle, if required.
- ix. Copy of work order/agreement/purchase order.
- x. Copy of approved work permit from DIAL if required.
- xi. Copy of leased agreement required on Rs. 50/- e-stamp paper, if vehicle is hired from another agency/ individual.
- xii. *Justification for induction of new vehicle/equipment on company letter head/email.**

NOTES:
1. ZONE Definitions:

TR-TARMAC, SR-SERVICE ROAD, MA-MANEUVERING AREA, PT-PASSENGER TERMINAL, CT-CARGO TERMINAL.

2. Prepare the list as per table below, if application is submitted for more than one vehicle or equipment: -

Sl. No.	Vehicle No.	Type of Vehicle	Make of Vehicle	Mfg. Year	Fuel Type	Insurance No & Validity	Fitness Validity	Gate No. Required
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Signature & Stamp of Authorized Person

CHECKLIST FOR AVP DOCUMENTS (NEW/RENEWAL)

Agency Name		Date		
Sl. No.	Required Documents	Agency	DIAL	
		Y/N/NA	Y/N/NA	
1.	Application form			
2.	Copy of BCAS Security Clearance Letter			
3.	Copy of Registration Certificate (Vehicle) (May have the downloaded copy of M Parivahan to be verified by Executive Permits) <ul style="list-style-type: none"> Petrol/CNG- 15 Years Diesel-10 years 			
4.	Copy of Invoice (GSE) *Codal Life – (Cat A-20 years & Cat B-15 years)			
5.	Copy of Invoice (construction Vehicle/Equipment) <ul style="list-style-type: none"> Petrol/CNG- 15 Years Diesel-10 years 			
6.	Copy of Valid Pollution Under Control Certificate <ul style="list-style-type: none"> For Registered vehicle only on the date of AVP issuance For new vehicle not required for 1st year (New registration till 01 year) Not required for equipment/Govt. vehicle/Diplomatic vehicle/unregistered vehicle) 			
7.	<ul style="list-style-type: none"> Copy of Valid Insurance Certificate Validity for third party insurance 			
8.	Copy of Valid Fitness certificate (Commercial vehicle, registered prior to Oct 2015) RC to be checked for fitness for initial year/ Fitness certificate			
9.	Copy of Speed Governor Certificate with 30 KMPH			
10.	Copy of Peso. Certificate (If Fuel capacity is more than 1000 kl)			
11.	Copy of Load Test (Certificate from competent person approved by Govt. of NCT) Lifting appliances such as crane, Forklift, Boom lift, Scissor lift			
12.	Copy of PO/Contract (For DIAL's service provider or Third-party contract)			
13.	NOC (NOC will not be required for vehicle/equipment of DIAL, GMR, DIAL's JV companies, DIAL's direct contractors, Govt. Agencies and agencies related to Phase 3A project. NOC will be required for all other agencies including third party contract by DIAL contractors.)			
14.	Copy of Leased agreement (Must have a lease agreement between the two parties (or the chain of documents), Must have a forwarding letter and undertaking of liability from the principal agency / airlines or Delivery Challan with vehicle details along with consigner and consignee.)			
15.	Signature of Agency Representative – I have checked/verified all the documents <ul style="list-style-type: none"> Name: Designation: 			

Remarks: OK to issue / Not OK to issue (Specify reason)

Signature Executive Permits, DIAL

* CAT- A (Motorised - ACU, ASU, Push back Tugs, GPU, Water / Toilet cart, Lower and Universal Deck Loader, Main Deck Loader, Belt Loader, Passenger Step, Ambu lift, Transporter, Forklift, Cherry Picker, Passenger and Crew coaches) - 20 years
 CAT- B (All Motorised not covered above, and non-motorized) - 15 years